

Grading Policy

When I grade assignments - Usually one to two full days after the assignment has been assigned - in some cases later. In the grade book the due date is the date assigned - this is due to our 1 hour and 19 minute periods which generally is more than enough time for an assignment to be completed. It is expected that assignments will be submitted by the following day.

Homework - To complete any assignment worked on that day. Rarely is there additional homework and homework that is assigned students have time in class to complete it. There is no homework in science other than completing class assignments.

Late assignments - Any missing/not attempted assignments by time assignment is due (or has been graded)

Poorly done assignments - Any assignment earning a D or an F

Absent students - As per LCC policy students have an additional day to complete per day of absence. I give a window of two weeks upon return before those assignments are considered late.

Grade Change Forms - Grade change forms are filled out by students wishing to have a late, poorly done, or incomplete science assignment reassessed for a better grade. Students who are absent who completed their assignments also fill out a grade change form so I know to go back and look at their assignment to assess and input into the grade book. There is no point deduction/grade reduction for an absent assignment UNLESS it has been submitted past the expected time frame. Grade change forms are only used for science assignments as they are digital and not a physical copy like math assignments which I can see/feel and are turned into the assignment drawers. Grade change forms are submitted into the science turn in drawers. Grade change forms are assessed after other assignments have been graded and as such take a little longer to process.

- 1) I accept any late assignments throughout the entire trimester up to the last week before grades are due. This is communicated to all students (deadline posted on wall) and parents (in my weekly grade report letter).
- 2) I accept any poorly done or incomplete assignments throughout the entire trimester up to the last week before grades are due. This is communicated to all students (deadline posted on wall) and parents (in my weekly grade report letter).
- 3) Any late, poorly done, or incomplete assignments that are turned in that earn at least 80% will have a grade change of 70% in the gradebook. Students have as many times as needed to earn 80% and I am available to work with students to discover where they are making their errors.
- 4) Students are allowed to retake math tests. Tests that are redone are reduced by 10% meaning 100% will earn 90%, 90% will earn 80%, 85% will earn 75%, etc. If a redone test scores less than the original test (as if a student with a B was trying for an A as an example) the original score remains.

Gradebook

- 1) I will leave a comment on assignments that earn less than 70%. Assignments that have not been submitted will have a missing label with a 0 point total. Students who are absent and have not yet submitted a particular assignment will also have a missing label BUT the comment will state absent. This is to simply let the parent/student know that an assignment was assigned but has not yet been communicated to me that it is ready to be graded. If submitted within the time frame there will be no penalty of points. The reason for missing under absent students is twofold, one it lets the parent/student know there was an assignment assigned and two if left as ungraded it could communicate that I haven't yet graded it and parents might not know for sure if their child did the assignment or not.
- 2) Assignments not graded yet will have an ungraded symbol next to it and obviously does not take into account the student's overall grade.
- 3) Parents have access to the gradebook through their parent portal. The gradebook is fluid meaning it is constantly changing as assignments are graded and inputted. This included the grading of Grade Change Form assignments.
- 4) Zangle is not used but rather iGradePlus as it allows me to send weekly grade reports. Students have their own portal to view their grades 24/7.